

PALMS VILLA CONDO ASSOCIATION, INC.
ARCHITECTURAL REVIEW BOARD (ARB) APPLICATION
MAIL APPLICATION TO: 6972 LAKE GLORIA BLVD. ORLANDO, FL 32809-3200
OFFICE: (407) 781-1406 EMAIL: arb@lelandmanagement.com

241

Name _____

Property Address _____

Mailing Address _____ City _____ State _____ Zip _____

Phone (s) Home _____ Work _____ Cell _____ Fax _____

Email: _____

In accordance with the Declaration of Covenants, Conditions and Regulations and the Association's rules and regulations, installation must conform to this approval and the Association's guidelines. I hereby request your consent to make the following changes, alterations, renovation and/or additions to my property.

() Tile flooring () Laminate Flooring () Flooring
() Patio () Screen Enclosure () Wood Flooring () Other _____

Description: _____

Attach one (1) copy of the property survey that shows the location of the proposed change, alteration, renovation or addition. Attach one (1) drawing or photo of your project. Attach a color sample, if applicable.

NOTE: APPLICATIONS SUBMITTED WITHOUT THE REQUIRED DOCUMENTATION LISTED ABOVE WILL BE CONSIDERED INCOMPLETE. IF AN APPLICATION IS INCOMPLETE, IT WILL NOT BE PROCESSED AND WILL BE RETURNED TO YOU.

I HEREBY UNDERSTAND AND AGREE TO THE FOLLOWING CONDITIONS.

1. No work will begin until written approval is received from the Association. You have 60 from the approval date to complete the work. If not, then you must reapply for approval.
2. All work will be done expeditiously once commenced and will be done in a professional manner by a licensed contractor or myself.
3. All work will be performed in a timely manner that will minimize interference and inconvenience to other residents.
4. I assume all liability and will be responsible for any and all damages to other lots and/ or common area, which may result from performance of this work.
5. I will be responsible for the conduct of all persons, agents, contractors, subcontractors and employees who are connected with this work.
6. I am responsible for complying with all applicable federal, state, and local laws, codes, regulations and requirements in connection with this work. I will obtain any necessary governmental permits and approval for the work.
7. All flooring changes to units on the second or third floors REQUIRE BOARD APPROVAL. Submit requests at least 10 days in advance of making the planned changes.
8. Upon receipt Management will forward the Application to the Association. I will be notified in writing when the application is either approved or denied.

ALL HOMEOWNERS ARE RESPONSIBLE FOR FOLLOWING THE RULES AND GUIDELINES OF THEIR ASSOCIATION WHEN MAKING ANY EXTERIOR MODIFICATIONS.

Signature of Owner(s): _____ Date: _____

Do Not Write Below Line

This Application is hereby: () **Approved** () **Disapproved**

Date _____ Signature _____

Comments: _____

Date Received from Owner _____ Mailed to Assn _____ Mailed Owner _____